



SHB20216 Certificate II in Salon Assistant Course Information Brochure

Description of Course

This qualification reflects the role of individuals who work as salon assistants and are competent in communicating in the workplace, interacting with and providing service to clients and assistance to colleagues. They perform routine functions under direct supervision as part of a hairdressing team.

Activities / Tasks

The course provides both theoretical and practical training that is linked directly to the work that hairdressing related employees undertake. This course includes:

- Dealing with clients in different scenarios that occur in the workplace;
- Assisting senior hairdressers;
- Selling products and services;
- Washing hair;
- Performing a range of varied activities that take place in a hair salon on a day to day basis; and
- Maintaining the workplace and following policies and procedures.

Assessment

Assessment is conducted using a combination of project based practical tasks, theory test and design folios/briefs. The assessment of your overall competence at this certificate level will be undertaken by a qualified assessor and your competence judge using all of these tasks. Students will be given a fair and adequate assessment process that include the option of an assessment re-sit.

Course Content

Wednesday 9.00am – 12.30pm or 1.00pm – 4.30pm

| Code | Unit of Competency | Nominal Hours |
|------------|--|---------------|
| BSBWHS201 | Contribute to health and safety of self and others | 20 |
| SHBXCCS001 | Conduct salon financial transactions | 25 |
| SHBXIND001 | Comply with organisational requirements within a personal services environment | 45 |
| SHBXIND002 | Communicate as part of a salon team | 30 |
| SHBHIND001 | Maintain and organise tools, equipment and work areas | 20 |
| SHHBAS001 | Provide shampoo and basin services | 40 |
| SHBHDES001 | Dry hair to shape | 40 |
| SHBXCCS003 | Greet and prepare clients for salon services | 10 |
| SIRRMER001 | Produce visual merchandise displays | 35 |



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|----------------------------|---|------------|
| SHBHAS002 | Provide head, neck and shoulder massages for relaxation | 30 |
| SHBXCCS004 | Recommend products and services | 20 |
| SHBHDES002 | Braid hair | 30 |
| Total Nominal Hours | | 345 |

Pathways

After achieving SHB20216 Certificate II in Salon Assistant, individuals may work in a salon or undertake further education and training, including:

- Certificate IV in Hairdressing
- Advanced Diploma Hairdressing

With additional training and experience, possible future career opportunities may include work in the following areas/sectors:

- Hairdresser
- Salon Manager
- Retail Sales

Length of the Course

This course runs for one year.

Auspicng Registered Training Organisation

Australian Institute of Education and Training (RTO Code: 121314)

Enrolment Process

Students must apply through their VET coordinator at their home school and complete the enrolment form at the PLVC VET Enrolment evening.