



# **YARD DUTY AND SUPERVISION POLICY**

## **PARENTS AND STUDENTS**

Peter Lalor Secondary College understands it holds a high standard of care in relation to students at school. Appropriate, well-organised and responsive supervision of students during class time, recess and lunch is an important aspect of keeping students safe at school. It also enables staff to identify and respond to possible risks at school as they arise.

All staff participate in Peter Lalor Secondary College's yard duty roster and school supervision requirements, and follow clear procedures for responding to accidents or incidents in the outside areas and learning areas.

School staff are rostered on for yard duty before school, during recess, lunch and after school. The front of the school (including the school entrance) is supervised before school at 9:15am – 9:30am. After school, staff supervise the front of the school (including the school exit) at 3:00pm – 3:15pm. Students on school grounds outside these times will **not** be supervised (unless they are attending a supervised extracurricular activity).

Parents/carers are requested to ensure that students do not arrive early or stay late after school unless they are attending a pre-arranged supervised activity.

Peter Lalor Secondary College has in place a number of internal policies and procedures in place to respond to specific circumstances and potential risks in schools, including:

- camps and excursions
- First Aid
- grounds management and tree maintenance
- student private property.

School staff, parents and students are encouraged to speak to our principal, Rod Sheehan, if you have any concerns about potential risks at our school, or our duty of care obligations.

### **REVIEW CYCLE AND EVALUATION**

This policy was last updated on 31/05/2019 and is scheduled for review in 05/2020.